

ASSESSOR'S OFFICE  
TOWN OF HOLLAND  
Minutes of Meeting Held September 27, 2022

Meeting Date: September 27, 2022, 4:30 pm. Location: Assessors Office Town Hall 2<sup>nd</sup> floor.

Meeting Called to order at 4:31 pm by the Chair.

Members Present: Cynthia S. Poirier, Chair, and Diane Rhodes Gregoire, Clerk.

Member Absent: Karie Morehouse

.16 Meeting Minutes from the September 12, 2022 Board of Assessors Meeting. Motion made by Diane Rhodes Gregoire to accept and sign the Minutes as written. Second by Cynthia Poirier. Voted as follows Cynthia Poirier – Yes, Diane Rhodes Gregoire – Yes. Motion Carried.

.17 Department Payroll and Accounts Payable. Motion made by Diane Rhodes Gregoire to accept and sign the Payroll and Accounts Payable as presented. Second by Cynthia Poirier. Voted as follows Cynthia Poirier – Yes, Diane Rhodes Gregoire – Yes. Motion Carried.

.18 Motor Vehicle Commitment #5. Motion made by Diane Rhodes Gregoire to accept and sign MV Commitment #5 as presented. Second by Cynthia Poirier. Voted as follows Cynthia Poirier – Yes, Diane Rhodes Gregoire – Yes. Motion Carried.

.19 Conflict of Interest Law for Municipal Employees – Acknowledgement of Receipt – Signed and Submitted by Cynthia Poirier and Diane Rhodes Gregoire. The original will go to Town Clerk and copy for Assessors' files.

**Discussion/Review:**

Discussion on cyclical inspection program and data entry. Inspections are being done for outstanding building permits and cyclical inspections with updated pictures will be entered in the system – certification directive progress due for Fiscal Year 2025. Ongoing update and report to discuss.

Having no further business motion to adjourn was made by Diane Rhodes Gregoire. Second by Cynthia Poirier. All in favor. Meeting adjourned at 4:46 pm. Next meeting will be held October 25, 2022 at 4:30 pm.

Respectfully submitted,

Priscilla J. Clowes  
Principal Assessor  
Date: 11/15/2022