

MINUTES
Tues, Jan 17, 2023
Select Board Meeting – 6:00PM
Town Hall Community Room 1st Floor & Virtual
27 Sturbridge Rd.
Holland, MA 01521

Select Board Members in attendance: Clelland Johnson, Ernie Fancy, James Whalen

Others in attendance: Stacy Stout (Town Administrator), Karen Peret (Finance Board), Lauren LaBel (The Reminder), Aleks Murshetyn (State Police Site Manager), Matt Barstow (Director of Communications for State Police), Chief Gagne (Holland Fire Chief), Edwin Ward (Holland Police Sergeant)

Meeting called to order by Chair at 6:00pm

1. Cell Tower Lease agreement

- a. State Police wanted to discuss with the Town of Holland about making upgrades to the shared cell tower. They would like to expand the 800MHz system. They would also like to add an equipment shelter and a generator at the site. In order to move forward with this plan, the State Police would need to have the Selectboard contact SBA and have the lease agreement officially transferred to them.

Motion to assign Clelland Johnson to contact SBA to transfer the agreement to the State Police by J Whalen, 2nd by E Fancy; All in favor, Yes

2. Minutes 1/3/2023

Motion to approve Minutes for 1/3/2023 by E Fancy, 2nd by J Whalen; All in Favor, Yes

3. Appointments – None

4. ARPA Requests

- a. Community Center Kitchen upgrade.

Motion to approve spending up to \$25,000 of ARPA money to upgrade the appliances and installation in the Community Center kitchen by E Fancy, 2nd by J Whalen; All in Favor, Yes

- b. Fire Station roof. Fire Chief should start getting some estimates on what the roof problems are. Stacy will follow up with Fire Chief to have him get estimates.
- c. Getting quotes on replacing doors in the Town Hall with potential for keyless entry and ADA compliance. Additionally, a quote for a new HVAC of which there are some available funds earmarked through an Article.

- d. A new enhanced VPN to connect all the Town Buildings

Motion to approve spending up to \$5,000 for an enhanced VPN solution that will connect all the Town buildings by C Johnson, 2nd by E Fancy; All in Favor, Yes

- 5. Hamilton Reservoir Paddle Skedaddle on August 27, 2023 at 10:00am. Pre-registration is required.

Motion to approve the Paddle Skedaddle event on August 27, 2023 by C Johnson, 2nd by E Fancy; All in Favor, Yes

- 6. Board/Committee/Department updates

- a. IT Status -The Town will have the enhanced VPN solution to connect all the Town buildings. The IT company is looking into additional Microsoft Office Licenses for the Town.
- b. Finance Board -They have scheduled and are continuing to revise the schedule of meetings with the Departments heads, Committees and Boards. Selectboard will meet with Finance Board on Feb 23.
- c. Lake Oversight Committee -What version of the dock bylaw codes should be used? The most updated version available should be used. They can look at the manuscript document. There have been discussions about trying to get someone to clean out the basin of the dam. They need someone approved to apply the chemical to keep the weeds down after cutting.
- d. Ambulance –January 23 6:00pm public meeting to get everyone updated on what is going on and to answer any questions people may have.
- e. ByLaw Committee -Scheduling a Bylaw Committee meeting for next week to start going over the questions.
- f. Planning Board update – Voted at their last meeting to write to the Attorney General about not receiving information about the last ten permits from the Building Commissioner. They will be advised to go through the Selectboard or the Town Administrator with any issues before contacting the Attorney General. They will need to clarify what they are asking for and when they need it by. January 10 was the Appeals hearing with no outcome and will be continued.
- g. Community Center update -None
- h. School Committee -Draft budget is out. The document has a 6-7% increase to School Budget but this may change as there are upcoming cost saving events. Enrollment is a big factor in the budget. They have a major concern about the rising utility costs.

- 7. Select Board Communications -None

8. Bi-weekly Warrants for approval -Delayed to next meeting

9. Board of Selectman Budget

- a. What is the required window for a public meeting for sponsor changes to the bylaws?
You can have it when you are ready but it has to be advertised in the newspaper 14 days ahead.
- b. Utilities-are going to need to be looked at to see if the increase will be enough.
- c. Insurance -One Policy renews in January with one more bill to pay and then we have to keep the remaining balance there for any claims. The other insurance policy renews on July 1st.
- d. COLA -Selectboard recommends that there is an 8% increase for the employee COLA.

Motion to recommend an 8% COLA to the Finance Board by E Fancy, 2nd by J Whalen; J Whalen- Yes, E Fancy- Yes, C Johnson- Abstained

- e. The Budget detail session will be done and added on the next Agenda.

Chair Closed Meeting - Meeting Adjourned at 7:28pm
Respectfully submitted by Jennifer Gumlaw