

MINUTES  
Tues, Oct 4, 2022  
Select Board Meeting – 6:00PM  
Town Hall Community Room 1<sup>st</sup> Floor & Virtual  
27 Sturbridge Rd.  
Holland, MA 01521

Join in Meeting ID: 524-171-077

Meeting room link: <http://global.gotomeeting.com/524171077>

United States: +1 (312) 757-3121

Your Access Code: 524-171-077

Select Board Members in attendance: Clelland Johnson, James Whalen, Ernie Fancy

Others in attendance: Stacy Stout, Town Administrator, John O’Leary, Kate Frohn, Dawn Kamay, Art Beeman, Brian Johnson, Corey Brodeur, Bill Roberts, Bill Pucci

Meeting called to order by Chair at 6:00pm

1. Pioneer Valley Planning Commission Hearing & Union Rd project status and alternate Representative
  - a. Received Grant Money has been used for:
    - i. Housing Rehabilitation \$25,000 for 12units - 7 units rehabbed so far
    - ii. Domestic violence - 8 people helped
    - iii. Food Pantry Fed - 398 people in Holland & Wales.
  - b. Union Rd Project Engineering Plans finished and available in Select Board Office. The next step is to apply for Grants to fund the project.
  - c. Pioneer Valley Planning Commission needs an alternate representative which would be the Chair of the Select Board.

Motion to approve Board of Selectmen Chair to be alternate Pioneer Valley Planning Commission Representative by J Whalen, 2<sup>nd</sup> by E Fancy: Role Call to Vote: C Johnson – Yes, J Whalen –Yes, E Fancy – Yes

2. Groundskeeping
  - a. Kate would like trash removed form garden on a regular schedule
  - b. Holland Town Sign was too rotted to salvage. New sign is not a priority.
  - c. Back of Town Hall has invasive weeds. Ernie Fancy received verbal estimate from Evolution Landscaping to remove weeds for \$400.

Motion to approve Evolution Landscaping to perform weed removal for \$400 by E Fancy, 2<sup>nd</sup> by J Whalen: Role Call to Vote: C Johnson – Yes, J Whalen –Yes, E Fancy – Yes

3. Approval of Minutes: Deferred

4. Appointments:

- a. Kathleen Boyer – Assistant Town Clerk
- b. Conflict of Interest required every two years and Open Meeting Law will be required anytime someone is appointed or reappointed.

5. Permit Fees

- a. Town Building and Plumbing Fees are lower than other surrounding Towns.
- b. Town Administrator office will continue to research and present more data at a later meeting

Motion to approve Increasing Building Fees Rate to \$7.50/1000 with a minimum of\$50 by C Johnson, 2<sup>nd</sup> by E Fancy: Role Call to Vote: C Johnson – Yes, E Fancy – Yes, J Whalen –No

6. Forestry Plan

- a. Forestry Plan needs to be signed. Select board approves Stacy to sign plans.

7. Lake Oversight Committee (LOC) update

- a. Met on Oct 4, 2022. J Whalen didn't attend.
- b. End of Year Wetlands review was done
- c. More Information at next Meeting

8. Bylaw Committee update

- a. Ernie Fancy Approved Bylaw Committee's request for \$698 to add Articles 20, 21 and 22

9. Finance Board Update

- a. Working on Schedule for Budget Season

- b. New Member was Appointed by Moderator – Paul Tortelloni. Finance Board is now at full membership

#### 10. Planning Board Update

- a. Planning Board are composing a letter to send to the Building Inspector regarding their position on Merger Doctrine. J Whalen has requested to have the letter sent to the Select Board for review
- b. They are looking to review past permits

#### 11. Select Board Communications

- a. Stacy to Attend a Trends & Municipal Charter Changes Webinar on Friday Afternoon
- b. We received a resident complaint about Animal Control's handling removal of raccoon. It is being investigated by Department of Agriculture. Police Department are still working on their investigation.

#### 12. Statewide Municipal Partnerships Conference

- a. Ernie Fancy attended this conference and asked about Grant opportunity for Towns with one cable provider and was informed that there is nothing yet as they are only looking for Towns with no service at this time

#### 13. Bi-weekly Warrants for Approval

- a. FY23-07 Payroll, \$147,084.24
- b. FY23-07AP, \$39,990.81

Motion to approve both Warrants by J Whalen, 2<sup>nd</sup> by E Fancy: Role Call to Vote: C Johnson – Yes, E Fancy – Yes, J Whalen –Yes

Chair Closed Meeting - Meeting Adjourned at 7:00pm  
Respectfully submitted by Jennifer Gumlaw