

MINUTES
Tues, November 1, 2022
Select Board Meeting – 6:00PM
Town Hall Community Room 1st Floor & Virtual
27 Sturbridge Rd.
Holland, MA 01521

Select Board Members in attendance: Clelland Johnson, James Whalen, Ernie Fancy
Others in attendance: Stacy Stout, Town Administrator, Valerie Lundin, Andy Harhay

Meeting called to order by Chair at 6:00pm

1. Approval of Minutes: 10/18/2022

Motion to approve Minutes by E Fancy, 2nd by J Whalen; All in Favor, Yes

2. Appointments

- a. Samantha Evans, Conservation Clerk

Motion to approve Appointment of Samantha Evans by J Whalen, 2nd by Ernie Fancy; All in Favor, Yes

3. PVPC Miscellaneous funds request

- a. Their rehab project has gone over budget. They are requesting a transfer of miscellaneous funds to their project. There is \$340.00 in recapture account for transfer.

Motion to approve transfer \$340.00 to cover overage of housing rehab project by James Whalen, 2nd by Ernie Fancy: All in Favor, Yes

4. Volunteer request to decorate at Town Hall

- a. Gardening volunteers would like to decorate side door on East Brimfield Road with nondenominational holiday decor. Select Board is fine with the decorating.

5. Veterans' Day schedule – Thurs, Nov 10th

- a. Veterans Day falls on a Friday, November 11, 2022. It is an official State Holiday and as such requires the Town to give the staff a holiday on either Thursday or Monday. Thursday is the requested day. Select Board is ok with that.

6. Special Permit requests

- a. Gofish dan, LLC is a new vendor. All the vendors have been sanctioned by the state. There are five events. Resident's will still have recreational use of the lake during these events. We have a contract with the State that we will notify them of the lake treatment dates so the State can reschedule if necessary.

Date	Group	Event Type	Arrival/Start	Return	# Veh/Boats
04/29/2023	Last Cast Anglers	Bass fishing	7am / 8am	4pm	8 / 8
06/11/2023	Gofishdan, LLC	Canoe/kayak Event	6am / 7am	3pm	8 / 8
07/15/2023	Gofishdan, LLC	Bass fishing	6am / 7am	3pm	5 / 5
08/26/2023	Blackstone Valley Bass Anglers	Bass fishing	6am / 7am	3:30pm	5 / 5
09/07/2023	Brooks Brothers	Bass fishing	6am / 7am	3:30pm	8 / 8

Motion to approve 5 special permit requests by James Whalen, 2nd by Ernie Fancy: All in Favor, Yes

7. Plan for ARPA discussion for next meeting

- a. We have ARPA funds which were restricted initially. The restrictions have been lessened. The recommendation is to use them for one and done type of expenditures. We have until the end of 2023 to put our final plan into the State and until 2026 to spend. It was proposed to put an item on next Select Board meeting agenda to discuss the planning. James will continue to be point person on this and reach out to all the boards and departments to invite them to come to the meetings. A formal request for funds must include details on use of the funds (refer to spreadsheet and will be discussed at meeting). Select Board would review the list and take requests under advisement. Laurie the Town accountant and Finance Administrator will be at the meeting to answer questions and explain guidelines on use of the funds.

8. Holland Helpers status

- a. Council on Aging formed a group to help meet certain needs of the aging population that were not being met. They help by delivering lunches, helping make and drive people to appointments, spending time, reading letters, helping with mail and running errands with people. The scope of what they are doing are outside the parameters of our liability coverage. After meeting with our insurance agent, council on aging representative, Holland public representative and our outreach

coordinator, it was decided to continue to provide meal delivery and running errands. Outreach Coordinator and Town Administrator will continue looking into allowable tasks for the group and continue to put guidelines in place. Outreach Coordinator has already documented and implemented basic policies and procedures. All volunteers will need to sign a waiver to remove all liability to the Town and to have a CORI check done. Other Towns provide similar services to what we are now doing, not what was previously being provided. Outreach coordinator is tasked with finding out how we can potentially partner with surrounding Towns to provide shared services of transportation and delivery.

9. Select Board liaison updates

- a. IT update - Monitoring software was installed on Libraries main computer but not on the two public ones because the administrator password was lost. Only the highway department is left and will be done as soon as possible.
- b. Finance Board update – The board is at full capacity. Chair Andy Harhay has distributed a preliminary schedule of meetings and they are getting things started.
- c. Lake Oversight Committee (LOC) update - They are Meeting on November 1, 2022 at 6:30.
- d. ByLaw Committee update - Nothing new to report
- e. Planning Board update - They are meeting on November 9, 2022 at 7:00pm. They are developing a position statement regarding the merger doctrine.
- f. Community Center update - No update
- g. Tri Town Ambulance Committee - The Committee met on November 19, 2022. Present were Chief Don Contois from Brimfield, Chief Jim Gagne from Holland, James Whalen from Holland, John Grasso from Wales and Chief John Croke from Wales. The three fire chiefs met with Action Ambulance's CEO, Finance director and operations director on October 6, 2022. The schedule is now finally being shared on ALS advances life support services. It's a matter of knowing that we have ALS vs BLS (basic life support). The plan is to keep things as the are currently with all the Chiefs monitoring Action weekly. The contract is coming up and there are one or two ambulance providers who might be interested. There is no intent to cancel the contract prior to its expiration date. The next meeting will be the first week of December around 4:30 using survey monkey to schedule the day.

10. Select Board Communications

- a. Bill from Evolution Landscape is \$600.00. The amount originally brought before the Board was an error. The invoice will have to be paid on the next cycle.

Motion to change the Evolution request from \$400.00 to \$600.00 by Ernie Fancy, 2nd by James Whalen:
All in Favor, Yes

- b. Centrum bill will be paid in the next cycle once we know which charges need to be included and which don't.
- c. The next Meeting will include tax classification hearing, ARPA funding hearing and approval of alcohol Business Licenses. We need to make sure there is a Quorum. Accountant and Assessors will be at the next meeting.
- d. Steven's Brook Sichel Community Forest Ribbon cutting ceremony at 1pm Wed 11/2. There will be some comments followed by a trail walk of about an hour. Then Back to Town hall for 3:00 presentation of funds ceremony with Senator Fattman. Lauren LeBel from the Reminder will be there to cover both events.
- e. Small Town Administrators Meeting (STAM) Quarterly meeting last week. There were discussions on process for getting something in from of legislature. The USDA was there presenting their funding opportunities – info to be shared with grant writer.
- f. James signed up for the Mass Municipal association webinar on broadband and digital equity on November 15, 2022.

11. Bi-weekly Warrants for approval

- a. FY23-09 Payroll, \$142,067.41
- b. FY23-09 AP, \$270,097.97

Motion to move both Warrants by James Whalen, 2nd by Ernie Fancy: All in favor, Yes

Chair Closed Meeting - Meeting Adjourned at 6:34pm

Respectfully submitted by Jennifer Gumlaw