

# Meeting Minutes

## Select Board – Regular Meeting

DATE: March 11, 2024

PLACE: Holland Town Hall, Community Room & Virtual

TIME MEETING CALLED TO ORDER: 6:00 PM

MEMBERS PRESENT: James Whalen, Ernie Fancy, Kate Landers

MEMBERS ABSENT: None

OTHER PARTICIPANTS : Ron Seaburg, Gary and Candace Krenzul

### Pledge of Allegiance

#### **Old Business:**

1. **Approval of Available Minutes** – Motion to approve 3/7/2024 as amended by Kate Landers and to table 1/31/24, 2/26/24 to next meeting – Kate Landers, 2<sup>nd</sup> by James Whalen, All in favor, Yes

#### **New Business:**

2. **Appointments**

Motion to reappoint Gary Wilson as Inspector of Animals, James to sign paperwork – Ernie Fancy, 2<sup>nd</sup> by James Whalen, All in favor, Yes

3. **Bylaw/Policies**

Ernie stated there is an upcoming meeting this Thursday 3/14/24, to review possible proposals.

4. **Vote to Approve Business License Application**

Discussion and vote to approve the following Select Board Business licenses:

- a General Business License: Motion to approve as amended (with Business Structure, document footer, Officer titles for Corps added, Parcel ID, and note for Automobile licenses parking description in Premises box, and 3<sup>rd</sup> Select Board signature added) Ernie Fancy, 2<sup>nd</sup> by James Whalen, All in favor, Yes
- b Entertainment License: Motion to approve as amended (Note to ‘Add additional sheets as needed’ at Description and Plan for Safety/Nuisance Mitigation) James Whalen, 2<sup>nd</sup> Ernie Fancy, All in Favor, Yes

- c Common Victualler: Motion to approve as amended (with BYOB in middle of form, it was a separate addendum page draft version used for Karol's Corner, and duplicate Tax attestation removed as is on General Business License) James Whalen, 2<sup>nd</sup> Ernie Fancy, All in Favor, Yes
- d Automobile Dealer License: Motion to approve as amended (Add question for explanation if previous license suspended or revoked) James Whalen, 2<sup>nd</sup> Ernie Fancy, All in Favor, Yes

Kate will send latest copies for above licenses to Jen, for the folder.

- e Discussion on February 28, 2024 FOI request, regarding a Business License - Select Board explained and clarified their current project of creating and documenting the Business Licensing Process, for the town. Also clarified that draft Policies for Use of Town Property, are still in process, and will be scheduled for future meetings, and, referred questions regarding Food permits to the Board of Health, and Zoning questions to the Planning Board. Select Board stated the Process Documentation for the different licenses (especially helpful for when licensing crosses many boards and departments for different approval or permits) are still in progress and will be scheduled for future meetings as they are developed.

- 5. **Purple Heart Signs** Tabled to future meeting James clarified we are a Purple Heart Town, James will bring details on signs to upcoming meetings.

### **Ongoing Business:**

- 6. **Cox Proposal** James proposed to have next Select Board meeting (March 19, 2024) with Public Forum, to solicit Resident Comments on Cox; board all in favor, Yes
- 7. **Business License Process – continued** Kate will continue to work on next steps, process documents.
- 8. **Hamilton Reservoir Special Use Permit Requests**  
Tabled to next meeting for Clarification on hours requested - on if am or pm?
- 9. **Board/Committee/Department Liaison Updates**
  - a LOC Discussed location for posting signs, requesting adding Police Light up Board, and Town and FHR websites to list.
  - b Next School committee meeting is April 1, 2024
  - c School Committee Public Budget Hearing is March 14<sup>th</sup>, 6pm, at Elementary School.
  - d Capital Planning committee meeting May 18,2024

## 10. Select Board Communications

- a James mentioned we received Annual Report from Opacum
- b Public Records request regarding Hot Dog Vendor received; was clarified with Business Licenses that it regards BOH permits. James will ask Stacy to forward request to BOH.

## 11. Bi-Weekly Warrants for Approval

- a FY24-18 AP           \$80,682.81
- b FY24-18 PAYROLL   \$141,240.85
- c FY24-17 WTH       \$45,057.17

Motion to approve Ernie Fancy, 2<sup>nd</sup> Kate Landers, All in favor, Yes

## 12. Upcoming Meetings

- a James mentioned likely an executive meeting upcoming in next few meetings, with Police Chief to discuss security measures regarding personnel.
- b Kate will be out of Town April and first part of May, and will be remote for meetings, will send email to James with dates.

## 13. Public Comment: None

Motion to adjourn Ernie Fancy, 2<sup>nd</sup> Kate Landers, All in Favor, Yes

Meeting adjourned at 7:55 pm.

Respectfully submitted by Kate Landers