

MINUTES
Tues, April 4, 2023
Select Board Meeting – 6:00PM
Town Hall Community Room 1st Floor & Virtual
27 Sturbridge Rd.
Holland, MA 01521

Select Board Members in attendance: Clelland Johnson, Ernie Fancy, James Whalen

Others in attendance: Stacy Stout (Town Administrator), Val Lundin (Town Clerk), Liza Crawford, Karen Peret (Finance Board), David Porter, Larry Mandell

Meeting called to order by Chair at 6:00pm

1. Approval of available minutes - Tabled
2. Old Home Day – Liza Crawford presented on getting together an Old Home Day Committee. The proposed date for Old Home Day would be September 9, 2023 from 10:00am – 4:00pm. This would bring together various sectors in a day long observation of the Towns history. They would like to invite residents, former residents and general public and would advertise in the surrounding Towns. They would like to offer a variety of activities throughout the day at many locations around town that could include presentations and exhibitions, kid and youth activities, period costumes, period music and more.

Motion that the Board of Selectmen authorize an AD HOC Holland Old Home Day Committee for 2023 and to have the names submitted for formal appointment by J Whalen, 2nd by E Fancy; all in favor, Yes

3. Appointments – Central MA EMS Corporation. The Town of Holland has designated the following representatives to serve as members of Central MA EMS Corp: The current Town Rep is James J. Gagne-Fire Chief and the current First Responder Rep: Rebecca L. Gagne-Deputy Fire Chief/EMT.

Motion to re-appoint James J Gagne and Rebecca L. Gagne to their respective roles as members of Central MA EMS Corp by J Whalen, 2nd by E Fancy; all in favor, Yes

4. ARPA Requests
 - a. Recreation Committee is working directly with the Accountant on how to proceed. They are validating pricing and quotes.
 - b. Community Center has had their painting done and all their equipment installed except for the freezer.
 - c. Highway/Fire generator- the Contractor has been notified that they have the job and will be coordinating with Highway Department to begin the project.

5. PVPC Invoices

- a. FY20 Invoice #15 - \$4040.66
- b. FY20 Invoice #16 - \$4574.78
- c. FY20 Invoice #17 - \$7310.00
- d. FY20 Invoice #18 - \$353.19
- e. FY20 Invoice #19 - \$246.74

Motion to approve all PVPC Invoices by E Fancy, 2nd by J Whalen; all in favor, Yes

6. Annual Town Meeting Warrant Articles-

- a. Stacy has gone through all the accepted Warrant Articles and compared them to the Finance Boards budget. There were a few discrepancies that will be brought to Finance Board for verification. There are two more possible Articles based on Finance Board Budget and one update.
- b. Mountain Road and Sandy Beach Road being made a public Road is in the Attorney's hands. Highway has requested a meeting with the Board of Selectmen and Legal Counsel.

7. FY 24 Budget

- a. Capital Planning -the Finance Budget and Warrant Articles are different.
- b. Conservation Budget -The Conservation agent wages were for if the Conservation Commissioners needed technical expertise on an issue regarding conservation law or Implementation. Agent has taken on administrative task due to the difficulty of keeping a clerk. The agent budget is being used up rapidly doing clerical work. The suggestion is to move some of the Agent budget into the clerk wages to get a clerk who can take over the administrative tasks the Agent is currently doing. The clerk wages would come under the Board of Selectmen budget. The Finance Board is looking to employ a clerk. All other non-elected clerks fall under the Board of Selectmen . All appointed clerks would then report to the Board of Selectmen for appropriate oversight, training and support and would allow things to run more efficiently.

8. Board/Committee/Department updates

- a. IT Status – VPN project was completed on all locations except the library. External email issues were resolved.
- b. Finance Board -Continuing to meet and work on budget. Questions on bylaw maintenance fees and updates to bylaws. These fees were put under Town Clerk and discussed at last Finance Board meeting.

- c. Lake Oversight Committee –Dock Regulation are being put on hold until after Codification is done, then reviews will start from that point forward. Lake maintenance contract is being reviewed for Water and Wetlands.
- d. Ambulance – still working on scheduling a meeting to prepare for negotiations for the new 3-year contract with Action Ambulance.
- e. School Committee- Next meeting is on Thursday, April 6, 2023.
- f. ByLaw Committee –There are currently 10 unanswered questions.
 - i. Zoning Bylaws that need to be looked at.
 - ii. Board of Selectmen have 4 or 5 questions to look at.
- g. Planning Board update – They sent a letter to the Building Commissioner wanting to review the last ten building permits that were issued. The Building Commissioner didn't understand what she was being asked for. The Board of Selectmen was not copied on the letter. The letter seemed like it was a department-to-department request. The planning Board then wrote to the Supervisor of Records notifying them that there was a failure to comply with a public records request. Public Information requests should only go through the Town Administrator or Town Clerk. They will discuss the situation and come up with the right approach.
- h. Community Center update – Kitchen is finished and looking fabulous.

9. Select Board Communications

- a. Board of Selectmen meeting Tuesday, April 18, 2023 5:00-5:45pm for Caucus.
- b. Opacum Annual meeting – They are looking for RSVP's.
- c. PVPC sent out the minutes from their last meeting.
- d. Highway – awareness of long wait times for ordering vehicles.
- e. Letter from DLS about Schedule A, its importance and how it effects the Dashboard. The State's Dashboard on Town of Holland has over a million worth of unfunded revenue in tax liens and Town held property. There is a possibility for the Town to look into selling the liens.
- f. Ernie attended the Western MA Selectmen meeting. There was a lot of discussion on Ch 90 and Ch 70 being inequitable. State owned properties being inequitable was also discussed.

10. Bi-weekly Warrants for approval

- a. FY23-20 Payroll \$142,044.59

- b. FY23-20 AP \$52,001.22

Motion to approve both Warrants by J Whalen, 2nd by E Fancy: All in favor, Yes

Chair Closed Meeting - Meeting Adjourned at 7:21pm

Respectfully submitted by Jennifer Gumlaw