

MINUTES  
**Wed, July 18, 2023**  
**Select Board Meeting – 5:00PM**  
**Town Hall Community Room 1<sup>st</sup> Floor & Virtual**  
27 Sturbridge Rd.  
Holland, MA 01521

Select Board Members in attendance: James Whalen, Ernie Fancy, Kate Landers

Others in attendance: Stacy Stout (Town Administrator), Brenda Palmer (Community Center), Val Lundin (Town Clerk), Rick Lundin (Conservation Commission), Jessica Wales (Conservation Commission), Karen Peret (Finance Board)

Meeting called to order at 5:00pm

1. Pledge of Allegiance
2. Conservation Commission items
  - a. Tree Removal Applications
    - 6 Brandon Street – 3 dead pine trees that are a hazard. The required mitigation is to put either two birdhouses, two bat boxes or one of each on the property.

Motion to approve tree removal at 6 Brandon Road by E Fancy, 2<sup>nd</sup> by K Landers; All in Favor, Yes

- 140 Vinton Road - one tree to be removed from house building area. They already have mitigation for this property.

Motion to approve tree removal at 140 Vinton Road by E Fancy, 2<sup>nd</sup> by K Landers; All in Favor, Yes

- b. COC Request – 3 Massaconic Trail Dep # 184-0337. They have completed putting in a well and are all set to be signed off.

Motion to approve COC request by E Fancy, 2<sup>nd</sup> by K Landers; All in Favor, Yes

3. Approval of available minutes – No minutes available
4. Ambulance contract – Wales has voted in favor of the contract and Selectman Grosso has signed the contract. Action Ambulance has also signed the contract. The Selectboard will review and wait to have their questions answered. They will vote as soon as possible as we are now past the contract period.
5. Community Center Van – In order to be eligible for the donation of the van, the community

center needed to have In their operating budget money for expenses, Insurance, Maintenance and Driver wages. The Selectboard needs to write a letter to the Worcester Regional Transit Authority to request the donation of the van.

Motion to approve writing a letter to the WRTA to accept the donation of the van and in that letter, all associated items required as such by E Fancy, 2<sup>nd</sup> by K Landers; All in Favor, Yes

6. ARPA items and Status – Community Center has issues with their French doors. This is already on the spreadsheet. Community Center would like to put in a wheelchair accessible playground.
7. Appointments – Val Lundin for Conservation Commission.

Motion to appoint Val Lundin to Conservation Commission by K Landers, 2<sup>nd</sup> by E Fancy; All in Favor, Yes

8. Board/Committee/Department liaison updates.
  - a. Finance Board – Ernie Fancy will be the Finance Board Liaison
  - b. Lake Oversight Committee – No Update
  - c. School Committee – No Update
  - d. ByLaw Committee –General Code did not have the latest version (2013) of the zoning bylaws. They will update them into the final draft. The final draft should tentatively be available the first week of September. All the Committees/Boards/Departments should review their bylaws.
  - e. Planning Board update –The Planning board needs to work on the Marijuana bylaw.
  - f. PVPC –Contact information was given to them.
9. Select Board Communications
  - a. Multiple calls on Road Conditions – run off, catch basins, etc. We need to keep these issues on the radar and work with Highway.
  - b. Houses in Town that have had severe fires and the property owners have done nothing. There are three in Town that we have received complaints about. The Town should address all three houses in the same manner. What is the Town's responsibility. There is Zoning, Board of Health and safety issues.
  - c. Public and Private roads. Specifically Sandy Beach. We have had the engineering Study and Engineering Survey's done. The first Engineer retired, the second engineer left and the third engineer is not licensed in Massachusetts. Brian Johnson will contact the Engineering company to see where we are at.

- d. ZBA is having a public hearing on Wednesday, July 26, 2023 for a special permit for 65 Vinton Road.
- e. There was an Expense reimbursement request submitted by the Planning Board on the last Warrant. The Accountant rejected it. She wrote a letter to the Planning Board with a copy to the Select Board.
- f. Community Center has their Annual Zucchini Festival on August 20, 2023 from 12:00 – 4:00. The Select Board is invited to be judges.

10. Bi-weekly Warrants for approval

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|--------------------|--------------|
| a. FY23-27W WTH    | \$52,191.97  |
| b. FY23-27 Payroll | \$118,265.94 |
| c. FY23-27 AP      | \$239,893.34 |
| d. FY24-1 Payroll  | \$24,779.53  |
| e. FY24-1 AP       | \$732,970.03 |

Motion to approve the Warrants as read by E Fancy, 2<sup>nd</sup> by K Landers; All in favor, Yes

11. Upcoming meeting – will be discussed.

Chair Closed Meeting - Meeting Adjourned at 6:25pm

Respectfully submitted by Jennifer Gumlaw