

MINUTES  
**Tues, August 15, 2023**  
**Select Board Meeting – 5:00PM**  
**Town Hall Community Room 1<sup>st</sup> Floor & Virtual**  
27 Sturbridge Rd.  
Holland, MA 01521

Select Board Members in attendance: James Whalen, Ernie Fancy, Kate Landers

Others in attendance: Stacy Stout (Town Administrator), Val Lundin (Town Clerk), Sharon Ashleigh (Treasurer), Laurie Bartkus (Accountant), Rick Lundin (Conservation Commission), Eric Schwartz (Farm Bug Co-op), J. Jasper (Farm Bug Co-op), Jennifer Mott, Steve Anderstrom, Thomas Kenney

Meeting called to order at 5:00pm

1. Pledge of Allegiance
2. Host Community agreement with Farm Bug Status- Town council is incorporating upcoming changes into the language. Farm Bug sent along other community agreements, which are still in the process of being discussed by Town council. The Select Board will update Farm Bug on the progress at the next meeting.
3. Sandy Beach Road Status – Town council thinks the survey description is missing from the plans. We have the plans in an electronic format and large maps. The two end points of the road need to be professionally surveyed. The road is in the process of being made public to enable the Town to use Grants to pay for the project. There will be a meeting held joint with Highway for a discussion to answer questions residents have.
4. Hamilton Reservoir weed treatment - We have received some preliminary results back. There needs to be a follow-up on one area of the north basin. This will be done on August 21 for no additional charge.

Motion to endorse the additional weed treatment on August 21, 2023 by E Fancy, 2<sup>nd</sup> by K Landers; All in Favor, Yes

5. Use of Town Property – The Bench and sign have been removed. The vendor is waiting on notification from the Select Board on a decision of the permit process to use the land. A resident with concerns wants to know if anyone can keep bees on Town property with a donation to the Town. This was an established use and is a temporary solution until the new licensing process, procedure and regulations are put in place.
6. The Dead tree at corner of Barclay Street and Shore Drive is on Town property. Both Barclay Street and Shore Drive are both public roads. The tree was killed by insects two years ago. The Select Board will draft a letter to the Tree Warden asking for the Status of the tree.

Motion to write to Tree Warden a formal letter to ask about the status of the tree on the corner of Barclay Street and Shore Drive with a respond date of ten days by E Fancy, 2<sup>nd</sup> by K Landers; All in Favor, Yes

7. Approval of available minutes –Minutes from 7/5/2023 need to be submitted. Tabled to next meeting.
8. Appointments
  - a. Shannon Boyce as Municipal Clerk and Brenda Anger as All Board Clerk

Motion to appoint individuals to the requested positions by E Fancy, 2<sup>nd</sup> by K Landers; All in Favor, Yes

- b. The current Tax Collector/Library Trustee has submitted his resignation letter for both positions due to moving out of Town. He then submitted a letter requesting to be appointed the interim tax collector and interim library trustee. A resident, Jennifer Mott put in an application for the position of tax collector. The Select board postponed any decision on the library trustee position until they can speak with the remaining library trustees. The Town Treasurer could take the interim position on but only if there were no viable options. The Town Accountant stated that the Town needs to take the least disruptive option as possible with the year-end closings and the start of the new fiscal year.

Motion to appoint Steve Anderstrom as the interim Tax Collector for the remainder of the term by E Fancy, 2<sup>nd</sup> by K Landers; All in Favor, Yes

9. Special Town Meeting to be on October 23, 2023 for the purpose of adopting bylaws by getting them codified. General Code, our consultant, to help take us through questions, editorials of the bylaws but no changes. A couple of amendment changes to the bylaw will be presented.

Motion to establish October 23, 2023 at 7:00 pm, as a special Town meeting at the Holland elementary school by E Fancy, 2<sup>nd</sup> by K Landers; All in Favor, Yes

10. ARPA items and Status – There was a \$7,000 estimate received for the Community Center doors.
11. Board/Committee/Department liaison updates.
  - a. Finance Board – Meeting will be held on Thursday
  - b. Lake Oversight Committee – James will send the update notes by email.
  - c. School Committee – No Update
  - d. ByLaw Committee – Special Town meeting date has been set. The Town Clerk was asked when the residential requirements were changed. The Residential zoning area was changed from one to two acres at a special Town meeting on July 28, 2005.

- e. Planning Board update – They met last Tuesday and selected Bill Robertson as the new chair. They have divided their tasks and are laying the ground work for going forward. They are reaching out the collaborate with the Building Department.
- f. PVPC – No Update

12. Select Board Communications

- a. Community Center Van. James will write the letter requesting the van.
- b. MVP – Chief Haughey reached out to Central Massachusetts Regional Planning Commission. The replacement manager is leaving. We will have a new project manager. We are waiting on the review process to be finished. We will reconvene the core group to incorporate the new FEMA guidelines

13. Bi-weekly Warrants for approval

- a. FY24-03 Payroll           \$149,167.52
- b. FY24-03 AP                \$256,316.21
- c. FY24-02W WTH           \$42,240.47

Motion to approve the Warrants as read by E Fancy, 2<sup>nd</sup> by K Landers; All in favor, Yes

- 14. Upcoming meetings – A potential date to meet with Highway on Wednesday, August 23, 2023 at 6:00 PM in the Community Room.

- 15. Public Comments – None

Chair Closed Meeting - Meeting Adjourned at 7:21pm

Respectfully submitted by Jennifer Gumlaw