

# MINUTES

Thursday, October 19, 2023

Finance Board Meeting – 6:00 p.m.

Town Hall Community Room 1<sup>st</sup> Floor & Virtual

27 Sturbridge Rd.

Holland, MA 01521

**Members in person attendance:** Karen Peret, Andy Harhay, Ernest Fancy, Cari Kay Robertson, Paul Tortolani

**Members virtually in attendance:** None

**Guests in attendance:** Stacy Stout Town Administrator, Brenda Anger All Boards Clerk

**Meeting called to order by Chair at:** 6:00 p.m.

## Topics of Discussion:

1. Approval of Meeting minutes: Meeting minutes for Thursday, September 21, 2023 were approved with amendments made by Andy Harhay.  
Motion approved by : Andy Harhay  
Second by: Paul Tortolani  
All vote in favor.
2. Review of proposals for Compensation Study: After a brief discussion on the study proposals Chair Karen Peret motioned to table discussion for next FB to include Select Board members in a joint meeting for further discussion.
3. Review of draft samples of Budget Request Documents: Continued discussions and recommendations were made by various members on modifying current budget request form. Karen Peret will make revisions as suggested and will have an updated version at next FB meeting.
4. Meeting Date Discussion: A new meeting date was proposed for discussion. After thought out consideration, members voted in favor to move meetings to take place on Wednesday evenings @ 6p.m. First meeting to be held Wednesday, November 29, 2023.  
Motion approved by: Karen Peret  
Second by: Andy Harhay  
All voted in favor
5. Expenditure Report: Brief discussion of the report was made in which Andy Harhay noted that the Highway Dept. had already spent 50% of the FY24 budget.

6. Select Board Comments: Special Town Meeting has been rescheduled to Wednesday, November 15, 2023 @ 7p.m. which will include Capital Planning structure with various articles, including changing the date of the next Town Meeting to be held the first Tuesday in June, codifications to the General and Zoning By-laws; as well as the Highway Dept. expenditure budget. All documents for items discussed at the Special Town Meeting will be available on the Town of Holland Website. Select Board updated that a new CDL driver position for the Highway Dept has been approved; however, position has not been filled yet. Select Board is also considering having the Highway Surveyor role be an appointed position versus an elected position due to accountability concerns.
  
7. Roundtable Comments: Stacy Stout shared recently meeting with a prior Finance Board Member who is considering re-joining the Finance Board as an Associate member rather than a full-time member. FB Chair updated having received the FY23 Expenditure Report which was e-mailed to all board members for review, results to be discussed at the next FB meeting. A joint FB meeting with Assessor for further discussions was suggested and concluded with the decision to schedule a joint meeting with BOS in the month of November; date to be discussed with BOS. However, it was decided that the joint meeting to be scheduled must be prior to next FB meeting in the upcoming month.
  
8. Meeting adjourned by Chair at: 8:03p.m.  
Second by: Andrew Harhay  
All voted in favor

Respectfully submitted by:

Brenda Anger

All Boards Clerk