

# Holland Public Library

## Board of Trustees

### Executive Meeting Minutes

Meeting Minutes for April 13, 2023

Members Present:

- Jennifer Gumlaw, Trustee
- Steve Anderstrom, Trustee
- Shannon Horn-Eldred, Trustee
- Tracie Scott, Director – Was invited but did not stay for the meeting

Meeting was called to order at 5:03 pm.

Reason for Executive Session:

- According to the Best Practices for Public Officials #1
  - o An executive session may be entered “to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual
- Moved and seconded that the meeting move to Executive Meeting status at 5:10 PM

Executive Session:

- Banking of Hours
  - o Signed Addendum states that banked hours must be approved by the board.
  - o No board members have approved any banked hours.
  - o Need to discuss how the board can approve these hours moving forward.
- Director’s Resignation
  - o We will ask the director to provide documentation on all of the reports that she works on throughout the year.
  - o Jennifer will talk to the town attorney in regards to a new contract for the incoming director

Executive Session was ended at 5:41 PM.

Minutes Submitted by Shannon Horn-Eldred, Secretary