

Holland Public Library

Board of Trustees Meeting Minutes

Meeting Minutes for July 20, 2023

Members Present:

- Steve Anderstrom, Trustee
- Shannon Horn-Eldred, Trustee
- Beth Crosby, Library Director

Meeting was called to order at 12:59 pm.

Old Business:

- Approval of Minutes for June 15, 2023 Library Board Meeting
 - o Steve moved to accept; Shannon seconded.
 - o Motion carried.

New Business:

- Director's Report
 - o Follow-up From June Meeting
 - Beth was sworn in as Director on July 17th.
 - All paperwork / certificates were sent to MBLC
 - Preparing for ARIS (State Aid Report) – Due at the end of August
 - o Programs
 - Summer Reading Program Participants
 - Adults: 52
 - Teen: 13
 - Children: 61
 - Ice Cream Social is being planned for end of summer
 - Telescope is here
 - Cataloging and paperwork preparation for patrons to check out Astronomical Society Program / presentation to com in September
 - o New Computers
 - All computers are finally installed.
 - Doing some research on where to donate the old ones
 - o Building Maintenance
 - New doorknobs installed and keyed and new keys dispersed to town.
 - o Staff Happenings
 - Joanie Robbins LA2 is back for Fridays to help catalog
 - Will be posting for permanent LA2 soon
 - Planning staff meeting for August
 - Plan to institute staff performance evaluations

- Review Bills
 - o All bills to be paid were reviewed.
- Winter Closures
 - o Town buildings are closed when schools are closed.
 - o Nights / Weekends
 - How do other libraries handle this?
 - o This is not just for snow; this could be for snow, power outages, etc.

Items Not Anticipated in Advance

- o None

The next meeting will be held on August 17th at 1:00 pm at the Library.

The meeting was ended at 1:43 PM.

Minutes Submitted by Shannon Horn-Eldred, Secretary