

# Holland Public Library

## Board of Trustees Meeting Minutes

Meeting Minutes for April 22, 2024

Start Time: 6:03 PM End Time: 6:51 PM

Members Present:

- Jennifer Gumlaw, Trustee
- Eric Hawk, Trustee/Secretary
- Kelsey Devoe, Trustee
- Beth Crosby, Library Director

Old Business:

- Approval of Minutes for March 2024 Library Board Meeting
  - Eric moved to accept, Kelsey seconded.
  - Motion carried.

New Business:

- **Director's Report**

- Programs

- All programs going well, great participation
- Upcoming Aromatherapy May 10th
- The **Book Grab** will take place during the 5K in May.
- Building Maintenance
  - It has been determined that funds previously approved in the amount of \$4,000 for a new door could be used for another building maintenance project. More discussion will happen at next month's meeting.
  - Earth Day cleanup took place with multiple volunteers from the community. The exterior of the building was raked, swept, and garden beds were cleaned out.
  - ARPA Funds were awarded in the amount of \$8,900 for the exterior painting of the building. Quotes were submitted and the Town Selectmen approved the project.
  - \$20,000 of ARPA Funds were earmarked for HVAC repair. The motion was put forth (Eric) Seconded (Jen), and unanimously approved that the the update of the HVAC system would be to convert to a propane system with new vents and an air conditioning system. Beth will gather three quotes and submit them to the selectboard for approval.

- Review Bills
  - Bills were reviewed.
  - The Budget was submitted, waiting to hear back from the Finance Committee for a review of the upcoming budget.
  
- The upcoming Town Caucus will be held on April 23, 2024 at 7:00 PM. All three library trustee positions will be on the ballot. There will be a 1 year, 2 year, and 3 year term positions.

The next meeting will be held on May 13, 2024 at 6:00 pm at the Library.

Minutes Submitted by Eric Hawk, Secretary