



February 26, 2024

Dear Treatment Provider:

The Holland Select Board (Board) is seeking services from a qualified lake management /treatment firm for invasive and nuisance aquatic plant treatment services at Hamilton Reservoir. Hamilton Reservoir is approximately 422 acres in area with an average water depth of less than 10 feet and approximately 9 miles of shoreline. It is divided by a causeway into two basins, North and South. The South basin includes a small section in Union, Connecticut and the flow of the Reservoir mainly feeds from this end from south to north. The lake is fed by an expansive watershed area; therefore, the lake has a very rapid rate of water exchange. The objective of the project is to control the widespread growth of invasive and nuisance aquatic plant species. There is also a public boat ramp at the dam end of the north basin.

The Provider shall provide all materials, labor, and equipment for the treatment(s), under a 1-year contract commencing on April 1, 2024, and ending on March 31, 2025. The Provider shall also perform and provide seasonal inspections and treatment as requested by the Board. The Provider shall complete and provide all required pre-treatment notifications and printed signage for posting around the lake for both MA and CT at least fourteen (14) days before the day of treatment. All work shall be performed by experienced and properly licensed personnel, in accordance with all local, state, and federal requirements for this specialty service work.

The Provider shall secure a MA DEP license and if required, a CT DEEP license to apply chemicals. The Board has an Order of Conditions for this work (provided upon request), for which the Provider shall comply with all relevant conditions pertaining to the work. The Provider shall be fully insured.

All responsive quotations which satisfy the minimum proposal submission requirements will be evaluated by the members of the Board.

Minimum Requirements:

Proposals submitted by **March 19, 2024 prior to 12:00pm** will be ranked and evaluated based on the following criteria:

1. Utilizing materials to provide a level of control of identified weeds.
2. Experience and qualifications of key project personnel to perform chemical treatments, aquatic plant surveys and mapping for this project.
3. Competitive itemized costs for a treatment program prior to May 16, 2024, to benefit the entire lake not just targeted locations using the most effective materials and processes for weed control. For purposes of initial budgeting, itemize all costs separately, per acre, for treatment based on the annual survey included with this proposal.

4. Based on the evaluation and ranking of the proposal, the Board will support a one-year contract with the Provider.

5. The contract will commence on April 1, 2024, and end on March 31, 2025. It will require permitting, and treatment of all identified invasive and nuisance plants. It will additionally include an annual report to the Board submitted by September 30, 2024.

REQUIRED INFORMATION

Proposal should be submitted by Email to: townadmin@hollandma.org or by mail or in person to Holland Town Hall, 27 Sturbridge Rd., Holland MA 01521 ATTN Town Administrator.

Include:

1. Name, address and telephone number of the Provider and the principal contact person.
2. Type of organization (i.e. individual, corporation, partnership, etc.).
3. List of the municipal and lake clients in Massachusetts and/or CT.
4. Insurance certificate showing insurance coverage for General Liability, Automobile and Worker's Compensation (Statutory). It is the vendor's responsibility to purchase and maintain adequate insurance to protect the vendor and the Town from all claims.

If you have any questions, please contact the Town Administrator in writing.

Prepared by,

Holland Lake Oversight Committee for the Holland Select Board
Cari Kay Robertson
Cari Kay Robertson, Chairman
774-280-1377