HOLLAND CABLE COMMISSION
27 Sturbridge Road, Holland, MA 01521
Phone: 413-245-7108, Ext. 25
Fax: 413-245-7037

Tapes recorded of town meetings and events is a public service provided by the Holland Cable Commission for the Town of Holland. Unedited raw footage of meetings is kept on file in the Cable Room and is the property of the Holland Cable Commission. The broadcast of meetings and events aired live or from previously recorded meetings and events have been edited and mixed by the Holland Cable Commission. All tapes are a public record for historical purposes only. These tapes are not considered legal documents. The Town of Holland can not be held liable for any video image and/or recorded sound on these tapes.

Request for Copies of VHS Tapes

Please fill in this form to request a copy or copies of VHS tape(s) recorded by the Holland Cable Commission. Price per tape is $15.00, (Fifteen Dollars).

Name: _____

Address: _____

Phone Number: _____

Date: _____

Title of taped meeting/event (i.e.: Selectboard Meeting, Annual Town Meeting, etc.):

_____

_____

Date of taped meeting/event: _____

☐ Broadcast copy ☐ Raw footage copy

You will receive a phone call when your tape is ready. Information for the amount due will be available at this time. The number of recorded tapes per event or meeting varies; it is dependent upon the time length of the meeting or event. Recording is in real time, please allow one week turn around time. Speed setting is SP for all copies.

Tapes may be picked up and paid for at the Town Hall.

Payment is due upon receipt of the tape please make payment in cash or by check, payable to: Town of Holland
Please sign this form upon receipt of tapes. Indicate amount paid and whether it is cash or check. A copy of this receipt will be mailed to you by the cable commission. All receipts will be kept on file in the cable room.

_____ Number of tapes @ $15.00 per tape _____ = Total amount due

_____ Signature of tape recipient _____ Date _____ Amount paid _____ Cash or Check